David Kowalski

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SUMMARY

PMP-certified project manager with 7+ years of experience delivering complex projects using Agile/Scrum and Waterfall methodologies. Expert in risk management, stakeholder communication, and budget oversight. Proficient in MS Project and JIRA for planning, tracking, and reporting.

EXPERIENCE

Senior Project Manager, Comcast 2020 – Present

- Manage portfolio of 8+ concurrent projects with combined budgets of $10M using MS Project and JIRA
- Lead Agile/Scrum ceremonies for 3 development teams including sprint planning, daily standups, and retrospectives
- Conduct risk management assessments identifying and mitigating 20+ project risks quarterly
- Facilitate stakeholder management communications with 15+ cross-functional partners and executive sponsors

Project Manager, Deloitte Consulting 2017 – 2020

- Delivered 12+ client projects using Waterfall methodology with average on-time completion rate of 95%
- Managed project budgets totaling $5M+ with monthly variance reporting to engagement partners
- Created project documentation including charters, WBS, and status reports

EDUCATION

B.S. in Business Administration Drexel University

2013 – 2017 · GPA: 3.4

SKILLS

PMP Certified, Agile/Scrum, Waterfall, MS Project, Risk Management, Stakeholder Management, Budget Management, JIRA, Project Planning, Cross-Functional Leadership

CERTIFICATIONS

Project Management Professional (PMP) — Project Management Institute (PMI), 2019

Certified ScrumMaster (CSM) — Scrum Alliance, 2020

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